



CITY OF MORGAN HILL
17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

BICYCLE ADVISORY COMMITTEE

SPECIAL JOINT MEETING WITH PARKS AND RECREATION COMMISSION

ACTION MINUTES AGENDA

TUESDAY, FEBRUARY 19, 2002

Morgan Hill Civic Center

City Council Chambers
17555 Peak Avenue
Morgan Hill, California

Chair
Vice-Chair

Committee Member
Committee Member
Committee Member
Committee Member

Jerry Kinkade
Barry Sobotkin
Bob Eltgroth
Beth Ann Gardner
James Rothert
Vacant
Vacant

7:30 P.M.

CALL TO ORDER

PRC Chair Tanda

ROLL CALL ATTENDANCE

In Attendance: Sobotkin and Eltgroth
Absent: Kinkade, Gardner, and Rothert

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PUBLIC COMMENTS

The Morgan Hill Bicycle Advisory Committee welcomes comments from all individuals on any agenda item being considered by the Committee. Please complete a Speaker Card and present it to the Secretary/Assistant Engineer. This will assist the Committee Members in hearing your comments at the appropriate time. In the interest of brevity and timeliness and to ensure the participation of all those desiring an opportunity to speak, comments presented to the Committee are limited to **Three Minutes**. We appreciate your cooperation.

NOW IS THE TIME FOR COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THIS AGENDA.

I. JOINT MEETING WITH PARKS AND RECREATION COMMISSION

Senior Civil Engineer Julie Behzad is the staff liaison to the BTAC and led the workshop.

Parks and Recreation members attending: Wayne Tanda, Mark Frederick, Rick Page, Wanda Puder, William C. Weber, Jr., and John Kennett. Absent: Craig C. vanKeulen and Laura Hagiperos

A. BTAC report on design guideline/check list to include bicycle detection at the new signals installed

- Standard detail draft copy is now complete and being implemented.
- Retrofits for existing signals not funding and no plan to revisit at this time. Believe meet Federal guidelines.
- Retrofits were not included in master plan. Staff was asked to go back in the minutes of the BAC apx. 2 ½ yrs to get list of signal sites needing retrofit as provided by the BAC. Question was can it be funded through Article 3/TEA funds? Staff to investigate. (Behzad)
- Committee Member Eltgroth commented that he believes the existing signals are defective equipment and has provided the City with a Notice of Hazardous Conditions. The signals require trip loops and stencil and cost apx. \$5,000 per intersection.

B. BTAC revision of the committee bylaws to allow for the “Committee of the whole” to discuss BTAC business if a quorum is not present

- What constitutes a quorum? Is it based on the number appointed, not including vacancies? Staff will get clarification from the City Clerk and City Attorney’s offices. (Spier)
- Committee of the whole? Staff is checking into the legal aspect. Idea came from County Committees. This provides for the committee to hear reports and to receive and file even without a quorum present.

C. Bicycle Resource Directory progress

- Committee is reviewing samples; will bring recommended template back to PRC. Each member is contacting 2 cities to request a sample and explore funding avenues. Staff is asked to bring back funding requests for this budget cycle if needed for this project. It was suggested that the bike map presented in the Bike Master Plan be funded for printing.
- Staff will review costs and determine if it can be reproduced on the CAD database. It was also suggested that the Bike Map include parks and facilities. Staff is to return with a proposal for funding and a sample that is larger and includes the above comments. (Behzad)

D. BTAC vacancies and how to bring in “trails” interests

- Commissioners and Committee members commented on how to bring in the “trails” interests onto the BTAC Committee through recruitment. Mark Grzan’s name came up in regard to trails. Suggestion was to write a letter to the Editor, contact local environmental groups and outreach.
- There were also questions on what was Mark’s vision for the trails component?
- PRC Commissioners (Alternate) Kenney and Puder will assist the BTAC on trail component.

E. Bike to Work Week—letters and line up donations

- Not enough BTAC members present to discuss. Recommended Action: Establish sub-committee. (Behzad)

F. Process to follow to move items passed by the BTAC to the PRC and then to City Council

- Staff to the BTAC are responsible for submittal of reports to the PRC agenda for action. (Behzad)
When PRC approves the minutes/agendas of the committees it is in response to having reviewed the items listed but not approval for individual item action until presented.

G. VTA will be administrating funding for pedestrian projects. Is there a need to have a pedestrian advisory committee?

- Commission inquired as to what the VTA funds are not eligible for?
- Committee Member Eltgroth suggested that the PRC act as a focus group on Pedestrian issues and that may take care of the need for a separate Pedestrian Committee. Staff was asked to contact the VTA office to determine requirements. (Behzad)

ADJOURNMENT Meeting was adjourned to March 5, 2002.

OPEN PUBLIC COMMENT PERIOD (3 MINUTES)

Following the opening of Committee business, the public may present comments on items **NOT** appearing on the agenda that are within the Committee's jurisdiction. Should your comments require Committee action, your request will be placed on the next appropriate agenda. No Committee discussion or action may be taken until your item appears on a future agenda. You may contact the Committee Secretary for specific time and dates. This procedure is in compliance with the California Public Meeting Law (Brown Act) G.C. 54950.5. Please limit your presentation to three (3) minutes.

SPEAKER CARDS

In accordance with Government Code 54953.3 it is not a requirement to fill out a speaker card in order to speak to the Committee. However, it is very helpful to the Committee if you would fill out the speaker card that is available on the counter in the Committee Chambers. Please fill out a card and return it to the Committee Secretary. As your name is called by the Chair, please walk to the podium. Clearly state your name and address and then proceed to comment on the agenda item. Please limit your remarks to 3 minutes.

NOTICE

AMERICANS WITH DISABILITY ACT (ADA)

The City of Morgan Hill complies with the Americans with Disability Act (ADA) and will provide reasonable accommodation to individuals with disabilities to ensure equal access to all facilities, programs and services offered by the City.

If assistance is needed regarding any item appearing on the Committee agenda, please contact the Office of the City Clerk at City Hall, 17555 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation.

NOTICE

Notice is given, pursuant to Government Code Section 65009, that any challenge of Agenda Items #0 through #0 in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Committee at, or prior to the Public Hearing on these matters.

NOTICE

The time within which judicial review must be sought of the action by the Committee which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

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